

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM: Specialized security Companies	DATE: 29 July 2011
	REFERENCE: RfQ11/00385

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 14 July 2011**.

Item	Generic Description of goods	Location	Estimated Number of apartments
1.	PROVISION OF HOME ANTI-BURGLARY ALARM SYSTEM SERVICES: <ul style="list-style-type: none"> - centralized instrument board for indicating the opening of doors/windows and to detect motion via passive infrared (24/7 surveillance) - quick intervention group (response time <10 min) - intervention group shall be in the possession of specialized license/permission 	Chisinau	6 (six)
		Otaci	2 (two)
		Briceni	2 (two)
		Basarabasca	3 (three)
		Giurgiulesti	2 (two)

Please state the estimated cost for:

	<u>Apartment #1</u>	<u>Apartment #2</u>	<u>Apartment #3</u>
Design/planning works			
Equipment	Bedroom - 1 Living room - 1 Kitchen - 1 Windows - 4 Entrance door - 1	Bedroom - 1 Living room - 1 Kitchen - 1 Windows - 6 Entrance door - 1	Bedroom - 2 Living room - 1 Kitchen - 1 Windows - 8 Entrance door - 2
Alert button (one)			
Installation works	Total m ² - 80	Total m ² - 100	Total m ² - 140
Monthly fee (post installation)			

CONDITIONS

Delivery Term (INCOTERMS 2000)	<input type="checkbox"/> FCA <input checked="" type="checkbox"/> CIP <input type="checkbox"/> DDU Moldova
Delivery Place	Chisinau, Otaci, Briceni, Basarabasca, Giurgiulesti
Payment Terms	monthly, upon service delivery
Delivery period	till 30 November 2011, with possibility for one year extension



Validity of Quotation	<input type="checkbox"/> 30 DAYS	<input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input checked="" type="checkbox"/> Partial bids permitted (by locations)	<input type="checkbox"/> Partial bids not permitted
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml	

Requirements

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:

The offer shall comprise the following documents (not subject to return upon evaluation):

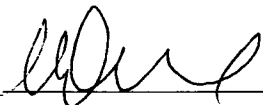
- ✓ Language of Offer – English or Romanian
- ✓ Additional information as requested under the "Please state" section;
- ✓ Quotation in MDL/USD/EUR exclusive of VAT (evaluation will be made in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline);
- ✓ Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above
- ✓ Company profile (up to 2 pages)
- ✓ Copy of license/authorization attesting the right to provide security services

MINIMUM QUALIFICATION REQUIREMENTS:

- ✓ Conformation to the minimum specifications listed at the "General Description of Goods" above
- ✓ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above.
- ✓ 2 years experience in providing security services

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Mirella Mladenova, Acting Chief of Administration**

Signature:  DATE: 29/6/2011

CONTACT PERSONS: Vladimir Babii, Logistics & Admin. Associate/EUBAM (vladimir.babii@undp.org)

CONTACT ADDRESS: 131, 31 August 1989 Street, Chisinau, MD-2012

SUBMISSION OF OFFERS:

Offers shall be marked with "**RFQ: Home Anti-Burglary Alarm Systems / EUBAM**".
Offers shall reach the UNDP office not later than **14 July 2011, 16:30 (Moldova local time)**.

Offers can be submitted either in hard copy, or electronically.

a) Documents/offers in hard copy need to be addressed to:

**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:

tenders-Moldova@undp.org